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**Requirements for the REPORT:**

Sheet size – A4 (210 × 297)

Margins: – Right 22.5 mm

- Left 22.5 mm;
- Head 20 mm;
- Tail 30 mm.

Font - Times New Roman; size - 12 pt.

Spacing - 1.5; paragraph - 1.25 cm.

Text editor - Microsoft Word (.doc) or (.docx).

**The sequence of reporting:**

1. UDC (from the left);
2. Title of publication in three languages: Ukrainian, Russian and English - each on a separate line (semi-bold, capitals, centered);
3. Author's surname and initials, name of organization in three languages: Ukrainian, Russian and English - each on a separate line (centered);
4. Abstract (5-6 lines) in three languages: Ukrainian, Russian and English - each on a separate line (full justification);
5. Keywords in three languages: Ukrainian, Russian and English - each on a separate line (full justification);
6. The text of report (edited with full justification). The text shall have no pagination and "hard" returns. Tables, figures, diagrams, photos to be provided in separate files in \*.jpg format;
7. References with foreign literature in the original language - in alphabetical order: first – in Cyrillic characters, then – in Latin characters (full justification).

Additionally the authors can submit **PRESENTATIONS** executed in \*.ppt format.

**Information about the authors** is attached on a separate sheet: full name, position and place of employment, academic status, academic degree, address, telephone number, e-mail (optional).

**Photo of the author (s)** is attached as a separate file in \*.jpg format.

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